



Village of New Lexington  
 Income Tax Bureau  
 215 South Main Street  
 New Lexington, OH 43764

**FORM EXT 2018**  
**APPLICATION FOR EXTENSION OF TIME**  
**TO FILE INDIVIDUAL INCOME TAX RETURN**

If you have filed a Federal extension request (Form 4868) with the Internal Revenue Service, there is no need to file an extension request with New Lexington. An extension request must be filed with New Lexington only if you **did not** request an extension from the IRS to file your Federal return. Extension requests must be postmarked by April 15, 2019 to be accepted. All previous year tax returns must be filed and all prior balances must be paid in order to receive an extension. If you are unsure if you qualify, please call the tax office at (740) 342-4660. Extension requests cannot be mailed with the late filing of your return. All extension requests received after April 15, 2019 will be denied.

**PLEASE NOTE:** Extensions are granted for filing your return only. Any tax that may be due on your 2018 return must be paid by April 15, 2019 to avoid penalty and interest charges. The tax department can assist you in determining any amount that may be due for 2018.

✂ ----- Detach Here -----  
**FORM EXT 2018** **VILLAGE OF NEW LEXINGTON**

| PART 1                          | ACCOUNT INFORMATION | PART 2   | NEW LEXINGTON INCOME TAX |
|---------------------------------|---------------------|--|--------------------------|
| Your name                       |                     | Your city of residence   |                          |
| Your Social Security Number     |                     | City or cities where you and your spouse work  |                          |
| Spouse's Name                   |                     | 1. Estimated tax liability for 2018 . . . . . \$ _____   |                          |
| Spouse's Social Security Number |                     | 2. 2018 declaration estimate payments...\$ _____   |                          |
| Current Address                 |                     | 3. <b>Balance due.</b> Subtract line 2 from line 1 \$ _____  |                          |
| City, State and ZIP code        |                     | Make check payable to <i>New Lexington Income Tax Bureau</i> . Even if you are granted an extension of time to file, you will be charged interest and penalty as stated above on any balance not paid by April 15, 2019. |                          |

If an extension of time is necessary, file this form with any payment due on Part 2, line 3 above **on or before April 15, 2019**. Extension requests postmarked after April 15, 2019 will automatically be denied.

Please state the reason you are requesting an extension of time to file:

\_\_\_\_\_

| PART 3 SIGNATURE   |      |                        |
|--|------|------------------------|
| <b>Signature of taxpayer(s).</b> I declare that the extension requested herein for filing a city income tax return for tax year 2018 is necessary for the reason given above and that I meet all requirements stated above and am authorized to sign this request. |      |                        |
| Signature  | Date | Phone Number           |
| Spouse's Signature   | Date | Alternate Phone Number |