

VILLAGE OF NEW LEXINGTON COUNCIL MEETING
January 2, 2018
6:30 PM
MUNICIPAL BUILDING

The Village of New Lexington met in regular session with Mayor Ratliff presiding and the meeting being called to order at 6:30 PM. Council Members present were Dan Bethel, Susan Goodfellow, Kathy Chute, Jeff Danison, Trent Thompson and Susan Boyle. Also present were Finance Director Heather Rockwell, Police Chief Scott Ervin, Administrator Bo Powell and Fire Chief Jordon Hollingshead.

Councilperson Chute made a motion for Dan Bethel to serve as Council President for the 2018 calendar year. Seconded by Councilperson Thompson. All Council voted "yes" except for Bethel who abstained. Motion carried.

Councilperson Bethel accepted.

Councilperson Chute made a motion to appoint James Welsh to the vacant Council seat. Seconded by Councilperson Danison. All Council voted "yes". Motion carried.

Mayor Ratliff inquired if Welsh's term would be four years. Council discussed the term and it was concluded Welsh's term was for four years. Councilperson Goodfellow invited Welsh to sit at the Council table. Welsh was informed he could not vote on anything until he is sworn in.

Councilperson Danison made a motion to approve the minutes for the December 18, 2017 meeting as read. Seconded by Councilperson Goodfellow. All Council voted "yes" except for Councilperson Boyle who abstained due to being absent from the December 18, 2017 meeting and Councilperson Thompson who abstained due to just beginning his term. Motion carried.

Corlyn Altier presented Council with the end of year EMS Billing report. Altier reported on the collections for EMS and Mayors Court with the Attorney General's office. Altier reviewed the EMS billing policy for the Village of New Lexington with Council. Altier stated she would be attending some Township meetings with Fire Chief Hollingshead to review the billing policy with them also.

Mayor Ratliff stated he contacted Attorney Sitterley about the records retention. Sitterley informed Mayor Ratliff that when the grant to help with this project did not go through she thought the Village was going to wait to apply again before proceeding. Finance Director Rockwell stated that the grant program the Village had applied for was abolished. Police Chief Ervin stated all he needs is a retention schedule. Finance Director Rockwell stated not having a retention schedule is an audit citation every year. Mayor Ratliff will contact Attorney Sitterley to type up a resolution to adopt the State of Ohio's model retention schedule for municipalities.

Finance Director Rockwell presented Council with the December 2017 Bank Reconciliation and the December 2017 Financial Reports. Rockwell stated the Fire/EMS deficit is similar to December 2016. Rockwell also presented Council with an Ordinance for 2017 Supplemental Appropriations retroactive December 23, 2017. Rockwell presented Council with a Resolution to request State authorization to

create a sidewalk fund. Rockwell informed Council she is working on closing out the 2017 calendar year and she has contacted Peoples National Bank to work with a loan officer for financing of the new medic.

Administrator Powell presented Council with two Resolutions concerning the Wastewater Treatment Plant Improvement Project. Powell stated the Police Department gave the Public Service Department six radios which Powell had programmed for the Public Service Department. Powell stated the radios are working well. Powell informed Council the sewer project is on schedule. Powell stated for the legal transfer of the Community Building the alley and a small part of the street needs vacated. Powell informed Council Chuck Hicks and himself would be attending RCAP training. Powell stated he has been working on the Pleasant Street Bridge project and the Village will need a flood plain easement.

Police Chief Ervin stated they had a very busy weekend with forty calls for service.

Fire Chief Hollingshead presented Council with the 2017 year-end total calls for Fire and EMS. Hollingshead stated he spoke with Finance Director Rockwell to see if funds were available to pay JD Johnson to move the siren. Rockwell informed Hollingshead that the funds were available. Hollingshead informed Council for liability issues he preferred to pay JD Johnson to move the siren. Council agreed. Hollingshead stated he would be attending Pleasant, Clayton and Pike Townships meetings to get contracts for Fire and EMS services approved.

Councilperson Bethel requested an executive session.

Councilperson Chute made a motion to suspend the rules and read by title only Ordinance No. 18-1 and declaring an emergency. Seconded by Councilperson Thompson. All Council voted "yes". Motion carried. Ordinance No. 18-1: **AN ORDINANCE AMENDING THE APPROPRIATION ORDINANCE 17-4 TO PROVIDE INCREASED FUNDING TO THE WATER OPERATING FUND AND REALLOCATED FUNDING TO THE SEWER OPERATING FUND WITHIN THE VILLAGE OF NEW LEXINGTON AND DECLARING AN EMERGENCY TO MAINTAIN NORMAL OPERATIONS OF THE VILLAGE.** Councilperson Danison made a motion to adopt Ordinance No. 18-1 as read. Seconded by Councilperson Chute. All Council voted "yes". Motion carried.

Councilperson Bethel made a motion to suspend the rules and read by title only Resolution No. 18-1 and declaring an emergency. Seconded by Councilperson Boyle. All Council vote "yes". Motion carried. Resolution No. 18-1: **A RESOLUTION AUTHORIZING GLENN POWELL TO APPLY FOR, ACCEPT, AND ENTER INTO A COOPERATIVE AGREEMENT FOR WASTE WATER TREATMENT PLANT OF IMPROVEMENT PROJECT BETWEEN THE VILLAGE OF NEW LEXINGTON AND THE OHIO WATER DEVELOPMENT AUTHORITY AND DECLARING AN EMERGENCY.** Councilperson Danison made a motion to adopt Resolution No. 18-1 as read. Seconded by Councilperson Bethel. All Council voted "yes". Motion carried.

Councilperson Chute made a motion to suspend the rules and read by title only Resolution No. 18-2 and declaring an emergency. Seconded by Councilperson Bethel. All Council vote "yes". Motion carried. Resolution No. 18-2: **A RESOLUTION AWARDED CONSTRUCTION CONTRACT ON THE WASTEWATER TREATMENT PLANT PROJECT AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE CONSTRUCTION CONTRACT AND DECLARING AN**

EMERGENCY. Councilperson Thompson made a motion to adopt Resolution No. 18-2 as read. Seconded by Councilperson Bethel. All Council voted “yes”. Motion carried.

Councilperson Chute made a motion to suspend the rules and read by title only Resolution No. 18-3 and declaring an emergency. Seconded by Councilperson Danison. All Council vote “yes”. Motion carried. Resolution No. 18-3: **A RESOLUTION AUTHORIZING THE FINANCE DIRECTOR TO REQUEST APPROVAL FROM THE AUDITOR OF THE STATE OF OHIO TO ESTABLISH A SIDEWALK IMPROVEMENT FUND AND DECLARING AN EMERGENCY.** Councilperson Danison made a motion to adopt Resolution No. 18-3 as read. Seconded by Councilperson Bethel. All Council voted “yes”. Motion carried.

Councilperson Bethel made a motion to go into executive session to discuss personnel issues with Council and the Mayor present. Seconded by Councilperson Chute. All Council voted “yes”. Motion carried.

Meeting adjourned for executive session.

Councilperson Chute made a motion to come out of executive session. Seconded by Councilperson Thompson. All Council voted “yes”. Motion carried.

Councilperson Chute stated no decision was made as a result of the executive session.

Mayor Ratliff entertained a motion to adjourn.

Councilperson Bethel made a motion to adjourn. Seconded by Councilperson Thompson. All Council voted “yes.” Motion carried.

Meeting adjourned at 8:13 PM.


Mayor Kevin Ratliff


Council Clerk Lisa Spohn